

# Allen Jay Elementary

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## Meeting Minutes

**Meeting Date:** 09/18/2020 - 11:00am

**Title:** SIT 09.18.20 VM

**Location:** Microsoft Teams

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### **I. Attendance**

#### **Team Members:**

Courtney Cornelison , Brittany Nunes, Maya Bell, Kelsey Brand, Carla Flores-Ballesteros, Wenalyn Glenn, Kelli Hackstall, Allan Johnson, Florence Joyner, Wendi Patterson, Gabrielle Piacentini, Marcia Renne, Samantha Rinehart, Helena Rushby, Nicole Salter, Katherine Tuttle, Stephanie Verdi, Pa Vue, Casey Walck

#### **Guests:**

### **II. Celebrate recent successes**

- a. Joyner learned how to upload a RazKids book for her EC students
- b. Pre K and Ms. Vue were able to contact a family that was at risk of being dropped from Pre-K
- c. Piacentini, Safarri, and Green are going to be presenters on combining 3Ls and ARC programs

### **III. Review and respond to coaching comments**

### **IV. Approval of last meeting's minutes**

Last meetings minutes where approved

### **V. Old Business**

- a. Remote learning concerns and suggestions
  - i. Specialists concerned about mixed message on teacher schedules about how to get to specials
  - ii. PreK – announcement from governor and concerned about the safety of returning to school
    - 1. How would the screening process go?
  - iii. Communication and workload between EC and classroom teachers
  - iv. Incentives – Use Dojo to reward students and consider how we can incentivize students to engage in online learning
  - v. Less meetings – arranging "live" times around Friday meetings
    - 1. Length of meetings – when they go beyond an hour
    - 2. Shorten SEL at staff meetings
- b. Live Sessions

- i. Grade levels can consider how they can "chunk" live session times
- ii. Revisit morning meeting – some grade levels have very few attending
  - 1. Could morning meeting change to a "daily meeting"?
  - 2. Lunch/snack together on teams with your students? Allows students to have some social outlet

## **VI. Indicators to Assess-Create-Monitor**

*Indicators Assessed*

*Objectives Planned For*

*Monitor (updates made)*

## **VII. Other Business**

### **Action Taken:**

- a. Title I
- b. SIP

Food for Thought

- a. Send contact logs to Wendi
- b. Teachers should reach out to families about login concerns – support staff is here to help, but it's best for teachers to communicate first

Calendar Updates

- a. Teams Live 9/25 Time TBD
  - i. School assembly
- b. Interim Reports
  - i. Change the interim line "participated in morning meetings" to "participated in live meetings"

## **VIII. Next Meeting**

Date: 10/02/2020

Time: 11:00am

Title: SIT 10.02.20 VM

Location: Microsoft Teams

## **IX. Adjourn**

12:08pm